

Subject:- Grant of Promotion In-Situ of Higher Standard Pay Scale.  
Reference:- Commissioner Secretary to Government, School Education Department's order No. 01-Edu of 2020 dated: 01/01/2020 for constitution of Departmental Promotion Committee(s) for Non-Gazetted cadre(s) in School Education Department.

Order No: 20 /Acctt/CEO-Spn of 2023Dated: 10 /06/2023

Sanction is hereby accorded to the grant of In-Situ Promotion to the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scheme) Rules 1996 issued by J&K Government vide SRO-14 dated: 15/01/1996 in favour of 20 Teacher Grade II & III/Normal RRT's and 06 Non-Teaching officials by District Level Committee constituted in terms of Govt. Order NO: 01 Edu of 2020 Dated: 01/01/2020 and Director School Education Kashmir's circular no: DSEK/Acctt/TBP/ALL/7309 Dated: 01/02/2020 and circular no: 121-DSEK of 2020 Dated: 27/02/2020, meeting held on 25/05/2023 to the Pay level/Pay band with grade pay for the date as indicated against each in the Annexure A & B of this order. However the monetary benefit on account of In-situ arrears shall be regulated in terms of Rule-295(1) of General Financial Rules-2017.

|            |                                     |              |    |
|------------|-------------------------------------|--------------|----|
| Annexure A | Teacher Grade II & III/Normal RRT's | 2202 Gen Edu | 20 |
| Annexure B | Non-Teaching Officials              | 2202 Gen Edu | 06 |
| Total      |                                     |              | 26 |

The In-situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired officials) for which the concerned DDOs shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2019-20. Deviation if any shall warrant strict disciplinary action against DDO concerned.

The particulars of these officials in whose favour the time bound promotion is being granted/ released are shown in the Annexure(s) to this order.

The in-situ promotion to the Higher Standard Pay Scale in favour of teaching/non-teaching officials is granted/ released subject to the fulfillment of the following conditions:-

1. That the Drawing and Disbursing Officer concerned will verify the particulars of each official with reference to his/ her original service records before allowing In-Situ Promotion benefit and he/she shall be personally responsible for correctness of particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of In-situ Promotion shall not be released and such case shall be referred to this office for further orders/ clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be, satisfactorily and without any interruption as defined in Rule 4(k) of SRO-14 dated:- 15/01/1996;
3. That the incumbent was not under suspension or contemplated in any charge or charge-sheeted under classification control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
4. That the present In-Situ Promotion shall not change / affect the existing designation / sanction /duties of the employees;
5. That the benefit of the In-Situ Promotion shall not be applicable, if the official has earlier forgone regular/ functional promotion or will forego his functional promotion in future;
6. That before implementing the order, the concerned DDOs shall ensure that the employees are holding genuine appointment on substantive basis in the department;
7. That no Time Bound Promotion has been accorded by the DDO at his own level in favour of any official and none of the official has received this benefit so far.
8. Consequently, upon grant of HSPS, their pay fixation and pay/pension arrears admissible from the date the HSPS as have been granted shall be regulated strictly in accordance to the provisions laid down in SRO-193 Dated: 24/01/2018, SRO-93 Dated: 15/04/2009 and Govt. Order No. 07-F and Govt. Order No. 08-F dated: 18/01/2011 read with SRO-42 dated: 02/02/2011, Govt. Order No. 238-F of 2011 dated. 30/09/2011 and Rule 295(1) of General Financial Rules-2017
9. The DDO concerned shall allow the benefit of In-situ promotion in respect of erstwhile FAT/Migrant Teachers only after verification of their service bio-data with original documents viz; service book, appointment order, qualification certificate and regularization order of the competent authority;
10. The officials in whose favour In-situ promotion has been released have been appointed / promoted to the present status by competent authority;
11. That recovery of excess pay and allowance, if any, pointed out shall be attended on priority, while payment of arrears on a/c of In-Situ promotion.
12. That there is/are no criminal case(s) proceedings pending against the official(s) before any investigating agency viz. (VOK/ Crime branch) or any court of law and the genuineness of appointment has been ascertained /established in respect of the employee(s).
13. That the DDO concerned will follow all codal formalities before making fixation or releasing the arrears of In-Situ Promotion.
14. The DDO concerned shall strictly adhere to the instructions envisaged in order to rule out any mistake.
15. Deviation if any shall warrant strict disciplinary action against DDO concerned.
16. The Teaching officials were not on the regular rolls of any University/college for higher qualification during his/her service period without authorization of competent authority.
17. The monetary benefit shall be given in terms of Rule-295(1) of General Financial Rules-2017 i.e. any arrear claim shall be preferred within two years of its becoming due shall be settled by the drawing and disbursing officer or accounts officer as the case may be.

Chief Education Officer  
Chief Education Officer  
Shopian Kashmir

No. CEO/Spn/Acctt/TBP/2023-24/85

Dated: 10 /06/2023

Copy to the:-

1. Principal Secretary to Government, School Education Department, Civil Secretariat Srinagar for information Please.
2. Director School Education Kashmir Srinagar, for information please.
3. Principal / Zonal Education officer/ Headmaster, \_\_\_\_\_ for information and necessary action. Before implementing the order, the DDO concerned shall verify the eligibility/entitlement of the officials for IN-SITU Promotion as listed in the Annexure(s) and will strictly adhere the terms and conditions as laid down in the aforesaid order in each case and every case. However, any variation/discrepancy, if found on verification of the documents in respect of any official(s), should immediately be brought to the notice of this office for fresh orders and the in-situ promotion order in favour of such officials shall not be implemented by the concerned DDO at any case.
4. I/C Website for uploading the order on Web Site.
5. Office for records.

Government of Jammu and Kashmir  
**Office of the Chief Education Officer Shopian**

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Annexure A: Sub:- In-Situ Promotion case(s) of Teaching staff : Order No: 20/AC/HS/CEO-SPN of 2023 dt. 10.06.2023

| S. No. | Name of the official  | Zone      | Desig.            | Place of Posting             | Present grade    | Date of 1st apptt. /Regularization Date | Desig. At the time of apptt. | No. of functional promotion taken | No. of Non-functional promotion availed (TBP) | Date of Promotion to the present | Date of TBP is to be given | Higher standard pay scale admissible |
|--------|-----------------------|-----------|-------------------|------------------------------|------------------|---|------------------------------|-----------------------------------|---|----------------------------------|----------------------------|--------------------------------------|
| 1      | Aijaz Ahmad Thoker    | Keegam    | Teacher Grade II  | PS Wani Mohalla C Keller     | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 2      | Mushtaq Ahmad Wani    | Keegam    | Teacher Grade II  | PS Gandawali Zampathri       | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 3      | Mudasir Muzafar       | Shopian   | Teacher Grade II  | PS Dewan Mohalla Chowgam     | L5 (29200-92300) | 26-06-2013                              | RET                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 4      | Farooq Ahmad Naikoo   | Shopian   | Teacher Grade II  | PS Greerward                 | L5 (29200-92300) | 26-06-2013                              | RET                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 5      | Mohd Iqbal Bhat       | Keegam    | Teacher Grade II  | PS Bonpora Peerpora          | L5 (29200-92300) | 26-06-2013                              | RET                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 6      | Dilkish Akhter        | Shopian   | Teacher Grade II  | PS Din Mohalla               | L5 (29200-92300) | 26-06-2013                              | RET                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 7      | Abdul Rashid Dar      | Keegam    | Teacher Grade II  | PS Wani Mohalla C Keller     | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 8      | Ab. Rehman Bhat       | Shopian   | Teacher Grade II  | UPS Chaki Chotipora          | L5 (29200-92300) | 26-06-2013                              | RET                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 9      | Shabeer Ahmad Shabeer | Keegam    | Teacher Grade II  | PS Lone Mohalla Chowwan      | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 10     | Rifat Jan             | Imamsahib | Teacher Grade III | PS Gund Woyen                | L4 (25500-81100) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L5 (29200-92300)                     |
| 11     | Mohd Sharief Kumar    | Keegam    | Teacher Grade II  | PS Kumar Mohalla Gatipora    | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 12     | Farooq Ahmad Rather   | Keegam    | Teacher Grade II  | PS Chotawali M. Dunaroo      | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 13     | Mohd Ashraf Deeded    | Keegam    | Teacher Grade II  | PS Chotawali                 | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 14     | Ghulam Mohd Ahanger   | Keegam    | Teacher Grade II  | PS Ahanger Mohalla Pehlipora | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 15     | Hilal Ahmad Wani      | Imamsahib | 3rd Teacher       | UPS Alamgunj                 | L5 (29200-92300) | 05-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 16     | Gulzar Ahmad Bhat     | Keegam    | Teacher Grade II  | PS Mughal Mohalla Batamuran  | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |
| 17     | Rifat Jan             | Imamsahib | 3rd Teacher       | GPS Turkwangam               | L5 (29200-92300) | 29-10-2010                              | ReT                          | Nil                               | Nil   | Nil                              | 1-11-2019                  | L6 (35400-112400)                    |
| 18     | Nazir Ahmad Mir       | Shopian   | RRET Normal       | HS Heff Shirmal              | L5 (29200-92300) | 15-07-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-08-2022                  | L6 (35400-112400)                    |
| 19     | Rukhsna Akhter        | Vehil     | Teacher Grade III | PS Checkpora Kaprin          | L4 (25500-81100) | 23-04-2014                              | ReT                          | Nil                               | Nil   | Nil                              | 1-05-2023                  | L5 (29200-92300)                     |
| 20     | Bashir Ahmad Wani     | Imamsahib | Teacher Grade II  | PS Hamdan Mohallah Wachi     | L5 (29200-92300) | 26-06-2013                              | ReT                          | Nil                               | Nil   | Nil                              | 1-07-2022                  | L6 (35400-112400)                    |

*[Handwritten Signature]*  
 Chief Education Officer  
 Shopian Kashmir

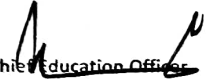
## Office of the Chief Education Officer Shopian

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### Annexure B:-

*In-Situ Promotion case(s) of Non-Teaching: Order No: 20/Accts/CEO-SPN of 2023 Dt. 10-06-2023*

| S. No. | Name of the official | Zone    | Desig.      | Place of Posting | Present grade     | Date of 1st apptt. /Regularization Date | Desig. At the time of apptt. | No. of functional promotion taken | No. of Non-functional promotion availed (TBP) | Date of Promotion to the present grade | Date of TBP is to be given | Higher standard pay scale admissible |
|--------|----------------------|---------|-------------|------------------|-------------------|---|------------------------------|-----------------------------------|---|--|----------------------------|--------------------------------------|
| 1      | Urfi Mushtaq         | Shopian | Gas Man     | HS Zawoora       | SL1 (14800-47100) | 16-01-2013                              | Gas Man                      | Nil                               | Nil   | NIL                                    | 1-02-2022                  | SL2 (15900-50400)                    |
| 2      | Sabreena Jan         | Shopian | Lab Bearer  | GHSS Shopian     | SL1 (14800-47100) | 19-06-2013                              | Lab. Bearer                  | Nil                               | Nil   | Nil                                    | 1-07-2022                  | SL2 (15900-50400)                    |
| 3      | Allah Jan            | Shopian | Lab. Bearer | BHSS Shopian     | SL1 (14800-47100) | 20-12-2013                              | Lab. Bearer                  | Nil                               | Nil   | NIL                                    | 1-01-2023                  | SL2 (15900-50400)                    |
| 4      | Ghulam Hassan Rather | Shopian | Orderly     | GHSS Shopian     | SL1 (14800-47100) | 20-12-2013                              | Orderly                      | Nil                               | Nil   | Nil                                    | 1-01-2023                  | SL2(15900-50400)                     |
| 5      | Mohd Maqbool Seh,    | Shopian | Orderly     | HSS Herman       | SL1 (14800-47100) | 20-12-2013                              | Orderly                      | Nil                               | Nil   | NIL                                    | 1-01-2023                  | SL2 (15900-50400)                    |
| 6      | Mudasir Majid        | Keegam  | Lab. Asstt. | HSS Narapora     | SL2 (19900-63200) | 01-03-2014                              | Lab. Assistant               | Nil                               | Nil   | Nil                                    | 1-03-2023                  | Level-4(25500-81100)                 |

  
 Chief Education Officer  
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